

ADDENDUM NO. 1

2025 Sign Replacement Project

June 23, 2025

BOARD OF COUNTY COMMISSIONERS

ELKHART COUNTY, INDIANA

TO: All bidders and others to whom Bid Documents for the above referenced Project have been issued.

The items included in this Addendum are to become a part of the original Bid Documents as if included therein. Only these items are to be altered. The remainder of the original bid documents maintains validity in their entirety.

1. Blank Pages on 423, 424, & 425 Removed
2. Addition of Project Technical Specification 4

1. GENERAL

Mobilization shall consist of preparatory work and operations necessary for the movement of personnel, equipment, supplies, and incidentals to the project site. It shall also include all work and costs associated with establishing storage areas, staging areas, and other facilities necessary for work on the project.

Demobilization shall consist of all work necessary to remove all personnel, equipment, materials, and temporary facilities from the site at the completion of the work, as well as the restoration of any disturbed areas used for access, staging, or storage.

All Mobilization and Demobilization shall conform to INDOT Standard Specifications Section 110

2025 Sign Replacement Project

3. Revised Itemized Proposal

ELKHART COUNTY, INDIANA						
BOARD OF COUNTY COMMISSIONERS						
2025 SIGN REPLACEMENT PROJECT						
ITEMIZED PROPOSAL						
NO.	SPEC. SECTION	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
1	802	CONSTRUCTION ENGINEERING	1	LSUM		
2	TP2	MAINTENANCE OF TRAFFIC	1	LSUM		
3	802	SIGN POST, SQUARE, TYPE I, UNREINFORCED ANCHOR BASE	1512	LFT		
4	802	SIGN POST, SQUARE, TYPE II, UNREINFORCED ANCHOR BASE	528	LFT		
5	TP1	SIGN, SHEET, WITH LEGEND, 0.080" THICKNESS	12089	SFT		
6	802	SIGN, SHEET, WITH LEGEND, 0.100" THICKNESS	11004	SFT		
7	802	SIGN, SHEET, REMOVE	3656	EACH		
8	802	SIGN, SHEET, RELOCATE	20	EACH		
9	802	SIGN, SHEET, AND SUPPORTS, REMOVE	148	EACH		
10	TP3	SIGN POST, SQUARE, TYPE I, UNREINFORCED ANCHOR BASE , (UNDISRIBUTED)	2500	LFT		
11	110	MOBILIZATION AND DEMOBILIZATION	1	LSUM		
TOTAL BID:						

4. Pre Bid meeting minutes are attached and issued.

2025 Sign Replacement Project

Pre-Bid Meeting Minutes
June 18, 2025, 10:00 AM
610 Steury Ave, Goshen IN

1. Introductions

- County / Town Staff & Roles
 - Primary Contact:
Charlie McKenzie, P.E.
cmckenzie@elkcohw.org
(574) 533-0538
 - Inspector will be assigned to project and will be primary contact during construction
- Please use the sign in sheet

2. Sign Replacement Project

- Project Overview
 - Scope-Replace Elkhart County Signs across the county.
 - Replace Elkhart County Posts across the county.
 - Begin July 14th, 2025
 - Substantially Completed by May 22nd, 2026
 - Final Completion by June 5th, 2026

3. Important Dates

- Bids are due Monday, June 30th, 2025 at 9:00 a.m., at the Commissioner's office, 117 N 2nd Street in Downtown Goshen. Not the Highway office.
- Questions will be answered until 12:00 noon Friday, June 27th, 2025. All questions will be answered via addendum. Please check the website for an addendum at the close of business on Friday.
- Start Date – **July 14, 2025**
- Substantial Completion Date – **May 22nd, 2026**
- Final Completion Date – **June 5th, 2026**, \$1000/ day Liquidated damages.
 - No weather delays considered for contract extension
- Any addendums will be posted on the website, www.elkcohw.org. Please acknowledge them on the bid form.
- Minutes for this meeting will be posted on the website. No notifications will be sent. Please check the website.

4. Pay Estimates

- All pay estimates will have a 10% retainage
- Pay applications may be submitted monthly

5. General items

- Contractor responsible for storage of signs.
- Existing signs removed shall be delivered to County for salvage.
- Use of Custom Signs Under TP1. Contractor will create three custom 24"x18" S4-1P signs to also read "MON-FRI" under the hours. Contractor will create one custom 24"x48" S5-1 (25-C) that reads "WHEN CHILDREN ARE PRESENT" instead of "WHEN FLASHING."
- The 2500 Linear Feet of Undistributed Posts (Sign Post, Square, Type I, Unreinforced Anchor Base) for post replacement will be used at Engineer's discretion and must be cleared by Engineer prior to use.
- Elkhart County will provide stickers to put on the back of signs. Contractor will fill out the month and year before they install.
- Maintenance Bond for 3 years after the completion of the project.

Contractor Questions

Contractor- What about the Empty Pages on Pages 423-425?

ECH- They will be removed via Addendum

Contractor- Will we be given any form of software to help track our progress?

ECH- Elkhart County will provide access to its asset management software (Roadsoft) by way of a laptop data collector. The Contractor shall be responsible for providing a laptop computer for field data collection on which County staff will install the software. The County will provide necessary setup, installation, and training for Contractor's employees. The Contractor will be responsible for tracking completed work in the field using the provided software. Each day of work, a file will be exported from the laptop data collector and provided to the County for review and acceptance. No payment for completed work will occur unless tracked using the provided software.

Contractor- What about Mobilization and Demobilization?

ECH- We will include in Bid via Addendum

PRE BID MEETING SIGN-IN SHEET
WEDNESDAY, JUNE 18th at 10:00 AM

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